

Sample Checklist for Migration from one Board to another Board

Please fill and execute this form as the Sponsor's Declaration on Documentation and Due Diligence

Checklist for First Submission: *(insert name of applicant issuer)*

Description of the Application: Application for the Migration of from to

Note:

1. This checklist is applicable to application for approval and migration of companies from one board to another board.
2. The Issuer must comply with Section C: *Requirements for All Listings* as well as Chapter 1: *New Listing of Securities*, Rulebook of The Exchange, 2015 (Issuers' Rules)
3. The Issuer must comply with all the general requirements and the eligibility requirements for the board intended to be migrated to. The sponsoring TLH is required to list out the applicable eligibility criteria at the appropriate section of this checklist and indicate **complied**, **not complied**, or **not applicable** as the case may be.
4. Soft copy document should be forwarded to IssuerAnalysis@ngxgroup.com. NGX Regulation Limited will **not conclude** on an application until all relevant documents are submitted.
5. The sponsoring Trading License Holder (TLH) is required to fill out the table below using the appropriate key indicating whether the Issuer has submitted the required document. Where a requirement is not applicable to the Issuer, the reason should be provided in the "comment" box.

Keys:

- ✓ Submitted
- X Not submitted
- N/A Not applicable

S/No.	Documentation Requirements	Please appropriately tick Status	Comments
	Hard Copy (Item 1)		
1.	Letter of consent from Directors and parties		
	Documentation Required in Soft Copies (Item 2-7)		
2.	Formal application for the migration		
3.	Sponsor's Declaration on documentation and due diligence		
4.	Board resolution of the Company authorizing migration		

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5.	Information Memorandum on the migration		
6.	Any other document relevant/material for the migration		
7.	Completed eligibility checklist for listing on the new board.		

I..... a duly authorized officer of..... (Full corporate name of Sponsoring Trading License Holder) hereby confirm that I have duly completed the above checklist on behalf of..... (Full corporate name of Issuer) and that no item on the said checklist which is required in terms of the migration is omitted and has been left without a response.

Additionally, I hereby confirm that I and my firm (insert full corporate name) have carried out our reasonable due diligence on the Issuer and its directors and are satisfied with our findings.

Signed by an approved executive of Sponsoring Trading License Holder.

Signature _____

Date _____