

Checklist for Supplementary Listing of ETFs, CEFs and REITs on Nigerian Exchange Limited (NGX)

Please fill and execute this checklist as the Sponsor's Declaration on Documentation and Due Diligence

Checklist for First Submission: *(insert name of issuer)*

Description of Application:

Note:

- i. This checklist is applicable to application for approval and supplementary listing of ETFs, CEFs and REITs on NGX.
- ii. The Issuer must comply with Section C: *Requirements for All Listings* as well as Chapter 2: *Subsequent Listing of Securities*; Chapter 5: *Contents of Prospectus for Unit Trusts and Chapter 6: Rules for the Listing of Exchange Traded Funds, Rulebook of The Exchange, 2015 (Issuers' Rules)* or Rules for listing of Real Estate Investment Trust.
- iii. Soft copy documents should be forwarded to IssuerAnalysis@ngxgroup.com. NGX Regulation Limited will **not conclude** on an application until all relevant documents are submitted.
- iv. The Sponsoring Trading License Holder is required to fill out the table below using the appropriate key indicating whether the application is accompanied by the required documents. Where the requirement is not applicable to the Issuer or the application, the reason should be provided in the "comment" box.

Keys:

- ✓ Submitted
- X Not submitted
- N/A Not applicable

	Particulars	Please tick as appropriate	
	Documentation Required	Status	Comments
	Hard Copies		
1.	Letters of consent from parties and Directors*		
	Documentation Required in Soft Copies (item 2-10)		
2.	Application letter		
3.	Evidence of payment of application/listing fees and CSCS eligibility fee		
4.	Sponsor's declaration on documentation and due diligence		
5.	Prospectus/information memorandum*		
6.	Solicitors opinion on litigation*		

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	Particulars	Please tick as appropriate	
	Documentation Required	Status	Comments
7.	Estimated cost of issue detailing the cost attributed to each party to a transaction*		
8.	Certified copy of Board resolution approving the offer		
9.	SEC Approval (if applicable)		
10.	Any other document which is material to the listing		

* Applicable to ETF only where the offer exceeds the existing scheme approved by SEC

I..... a duly authorized officer of..... (*Full corporate name of Sponsoring Trading License Holder*) hereby confirm that I have duly completed the above checklist on behalf of (*Full corporate name of Issuer*) and that no item on the said checklist has been left without a response

Additionally, I hereby confirm that I and my firm (*insert full corporate name*) have carried our reasonable due diligence on the Issuer and its directors and on the basis of our findings, we have accepted the appointment as Sponsoring Trading License Holder.

Signed by an approved executive of the Sponsoring Trading License Holder.

Signature _____

Date _____

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